



## **OVERVIEW AND SCRUTINY**

### **PARKING WORKING GROUP**

#### **1. Purpose/Objectives of the Working Group**

- To undertake a review, to gain a better understanding of residential parking problems, as detailed in motion that was unanimously carried at full Council on 27 October 2014. In doing this, the Working Group will:
  - Investigate the possibility and viability of issuing tenants in NBC homes (including Corwainer House, Stitchman House, Stirup House, Lapstone House, Eyeletter House, Abbey House, Melbourne House, Devonshire House) that have allocated parking areas with free parking permits.
  - Investigate the possibility and viability of extending free parking permits to other parts of St James, Upton, Duston and other parts of the town.

#### **2. Outcomes Required**

- An understanding of the residential problems as detailed in the motion that was unanimously carried at full Council on 27 October 2014.
- To make informed recommendations on the most appropriate approaches to take to mitigate the parking problems.

#### **3. Information Required**

- Background data
- Background reports
- Best practice data

- Desktop research
- Evidence from expert internal witnesses
- Evidence from expert external witnesses
- Site visits (if applicable)

#### **4. Format of Information**

- Background data, including:
  - Current Policies and Strategies
  - Car parking statistics, in particular on match days
- Best practice external to Northampton
- Internal expert advisors:
  - Cabinet Member for Regeneration, Enterprise and Planning, Northampton Borough Council (NBC)
  - Cabinet Member for Housing, NBC
  - Interim Head of Landlord Services, NBC
  - Interim ALMO Managing Director
- External expert advisors:
  - Town Centre Commander, Northamptonshire Police
  - Director, Northamptonshire County Council – Highways and Parking Services
  - Senior Manager, London Midland
  - Stage Coach
  - Director, Northampton Saints
  - Director, Northampton Town Football Club
  - Northampton Saints Supporters Football Club
  - Northampton Town Supporters Football Club

#### **5. Methods Used to Gather Information**

- Minutes of meetings
- Desktop research
- Site visits
- Officer reports
- Presentations
- Examples of best practice
- Witness Evidence:-

- Key witnesses as detailed in section 4 of this scope

## **6. Co-Options to the Working Group**

None identified for this Scrutiny review.

## **7 Equality Impact Screening Assessment**

- An Equality Impact Screening Assessment to be undertaken on the scope of the Working Group's review

## **8 Evidence gathering Timetable**

December 2014 – March 2015

- 3 December 2014 - Scoping meeting
- 2 February 2015
- 9 February
- 26 February
- 12 March

Various site visits will be programmed during this period, if required.

Meetings to commence at 5.00 pm

## **9. Responsible Officers**

Lead Officers            Steven Boyes, Director of Regeneration, Enterprise and Planning

Co-ordinator            Tracy Tiff, Scrutiny Officer

## **10. Resources and Budgets**

Steven Boyes, Director of Regeneration, Enterprise and Planning, to provide internal advice.

## **11. Final report presented by:**

Completed by March 2015. Presented by the Chair of the Working Group to the Overview and Scrutiny Committee and then to Cabinet.

## **12. Monitoring procedure:**

Review the impact of the report after six months (December 2015/January 2016 )